



**Your Company
Name / Logo**

INVOICE

Your Address Line 1
Your Address Line 2
Your Address Line 3
Date

Client Name
Client Address Line 1
Client Address Line 2
Client Address Line 3
Client Address Line 4

Fee Payment/Schedule:

Payment is due monthly, in advance of the first Session (*change according to your set-up*).

Executive Coaching Services @ \$750 per month.

Month 1 \$__750__

TOTAL \$__750__

Payment Alternatives:

- Please make cheques payable to "Your Bank Account Name".
- Or, (if you have Paypal or a shopping cart) go to www.relevantwebsite.com and pay via Paypal/our shopping cart.

Please do not hesitate to contact me by phone or email if you have any questions.

Phone: Your Phone Number

Your Company Name

Email: you@yourwebsite.com